



Dear Colleague,

### Level 3 Award in Undertaking Independent Missing Return Interviews for Children

#### Programme Joining Instructions

Thank you for your booking to attend the above Level 3 qualification. Please find below your programme joining instructions:

|  |            |
|--|------------|
| <b>Training Dates Scheduled:</b><br><b>*Attendance is mandatory for all three dates scheduled.</b><br><b>*Course reading and reflection is a requirement of this programme prior to course commencement and at the end of the first and second days training to ensure adequate preparation for formal assessment.</b> | As advised |
| <b>Venue:</b>  | As advised |
| <b>Parking:</b>  | As advised |

Please email Shropshire Academy and Learning Trust: [info@shropshirealt.org.uk](mailto:info@shropshirealt.org.uk) with any booking questions or qualification queries.

#### Qualification Overview

The Level 3 Award in 'Undertaking Independent Missing Return Interviews for Children' has been carefully researched, written and developed by Shropshire Academy and Learning Trust in conjunction with NOCN, a leading provider of high quality qualifications, apprenticeships and assessments.

This accredited training programme is fully aligned to the [Department for Education's Statutory Guidance \(2014\)](#) Guidance states that when a child is found, and returned home after running away, they must be offered an **Independent Return Interview** within 72-hours of their return. Statutory guidance states that this should be an in-depth interview that is carried out by a **non-statutory, trained practitioner** and someone who is not involved in caring for the child.



For ***Safeguarding Interview Practitioners*** who meet directly with Children who Run Away or go Missing from Home or Care, this evidence-based and carefully designed qualification aims to provide further safeguards and proactive support to children that are vulnerable and at risk of harm, further harm and exploitation, whilst validating and quality assuring practitioner competence for those undertaking Independent Missing Return Interviews.

The qualification is a nationally accredited and Ofqual regulated, to provide reliable and competency-based evidence which indicates the knowledge and skills that learners have demonstrated in order to receive qualification status.

This qualification is recommended requirement for those with responsibility for interviewing children that run away and go missing from home and/or care.

### **Entry Requirements**

Applicants are required to have the following as entry requirements:

1. A minimum of a Level 2 English Qualification
2. Minimum Level 2 Safeguarding Qualification/Evidenced Training
3. 2 years' relevant professional experience in children's health, education or a social care setting
4. Current Enhanced DBS (registered on the update service or evidenced)
5. An understanding/awareness of childhood development, adversity, attachment and trauma

***This is a 3-day intensive training course, which follows stringent awarding body and Ofqual requirements. The Qualification and Assessment Specification can be found [HERE](#)***



**This Qualification is Recommended for:**

| Public Services  | Schools and Education                         | Health                                     | Children's Social Care                           | Independent Services   |
|--|---|--|--|--|
| Police Officers  | Designated Teachers for Children Looked After | Mental Health and Well-Being Practitioners | Children's Services                              | Independent Missing Return Home Interviewers   |
| Police Community Support Officer                                     | Designated Safeguarding Officers              | Psychologists                              | Social Workers<br>Independent Reviewing Officers | Practitioners supporting children at risk of harm and harmed by Child Sexual Exploitation. |
| Pediatric Nurses   | SENDCo  | School Nurses                              | Children's Home Managers                         | Missing from Home and Care Specialists   |
| Child Protection Services  | Pastoral Leads                                | School Counsellors                         | Senior Child Care Practitioners                  | Youth Workers  |
| CAMHS  | School Nurses                                 | Therapists                                 | Fostering Services                               | Mentors<br>Independent Visitors<br>Advocacy Services                                       |
| Service Co-ordinators for children at risk or harmed by Exploitation | Teachers                                      | Nurses supporting Children Looked After    | Post-Adoption Support Services                   | Family Intervention Support Workers  |
| Youth Justice/HMPI Workers   | School Counsellors                            | General Practitioners                      | Specialist Foster Carers                         | Drug, Alcohol and Substance Misuse Practitioners   |

*\*Please contact us if your job role and/or title does not appear on this list. It is designed for guidance purposes only.*



## Delivery Model

3-days classroom-based training is allocated to the face to face element of the programme schedule. Pre-course preparation is required (see below) and learners **must** achieve all 3 credits from the 2 mandatory components.

The **NOCN Level 3 Award in Undertaking Independent Missing Return Interviews for Children** is a **3** credit qualification with a Total Qualification Time (TQT) of 30 hours, including 21 Guided Learning Hours (GLH).

The assessment for the NOCN Level 3 Award in Undertaking Independent Missing Return Interviews for Children is assessed through the production of an assignment, in the format of interview reports, produced by the learner.

The assessment method for this qualification is Pass or Fail. Certification will be awarded upon successful moderation of the assessment specification, usually within 4 – 6 weeks of course completion.

## Pre Course Reading and Preparation

***Prior to course commencement you are required to read the following texts to inform, support and underpin training delivery:***

1. Statutory Guidance on Children Who Run Away or go Missing from Home or Care [HERE](#)
2. Statutory Guidance Flowchart [HERE](#)
3. Conducting Good Return Interviews for Children Who Run Away [HERE](#)

## Training Attendance

Your booking includes the following:

1. Learner registration with NOCN at the point of application
2. Qualification Certification upon successful completion of the course
3. All course materials and associated resources
4. A relaxed, creative and engaging training schedule developed and designed with children's safety and well-being at the heart of the delivery model

Please Note: The **Running Ahead™** Practice Guide inclusive of the **Missing Return Interview Framework** and the carefully designed **RELATIONSHIPS©** Model will be available to purchase separately. (More details to follow due to publishing timescales)



### **Training Commencement**

The Qualification training schedule will be based on a 12-candidate cohort only to ensure that the training quality and competency requirements are protected as part of this intense qualification schedule and *to support a fully inclusive delivery model.*

This rigorously developed qualification offers competency-based assurances to service commissioners, and evidence-based training to further support key professionals in their duty to protect, or further protect children from risk and harm.

If you would like any further information please do not hesitate to contact us and we look forward to seeing you in September.

Yours sincerely

**Sarah Morgan BA (Hons), PGDip, MCFI, NPQH**

**Specialist Advisor**

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